

GOVAN HOUSING ASSOCIATION LIMITED

Minutes of the 48th Annual General Meeting held on Thursday 12 September 2019
at 6.30pm in Govan HOME Team, 246 Edmiston Drive, Glasgow.

Present:

[REDACTED]

In Attendance:

Mrs F McTaggart
Mrs A Robertson
[REDACTED]
Ms F McLauchlan
Mr R Dulin
[REDACTED]

Chief Executive
Head of Corporate Services
[REDACTED]
Head of Housing
Head of Finance
[REDACTED]

The Chair welcomed everyone to the Association's 48th Annual General Meeting confirming that the meeting was quorate, which enabled the meeting to commence.

The Chair then proceeded to introduce the top table to the AGM, providing Members with the format for the evening.

1.0 Apologies

The Chair advised that apologies had been received from [REDACTED]
[REDACTED]

2.0 Adoption of Minutes of the 47th Annual General Meeting

The adoption of the Minutes of the 47th Annual General Meeting was proposed by Ms A Connelly and seconded by [REDACTED].

At this point, the Chairperson introduced [REDACTED], the Association's External Auditors.

3.0 Presentation of the Annual Accounts for the year to 31 March 2019.

██████████ from Alexander Sloan presented the annual accounts and the financial statements for the year ended 31 March 2019. ██████████ explained their role as external auditors is to robustly and thoroughly review the annual accounts and to give an opinion to members on whether the numbers and narrative in the accounts give a true and fair view of the business. ██████████ explained that it was ██████████ findings that this was the case and the Association's accounts were a clean, unqualified account of the financial position of the business.

██████████ then proceeded to present in detail the contents of the Financial Statements for the year ended 31 March 2019, drawing Members attention to the following key areas in turn:

- Statement of Comprehensive Income
- Statement of Financial Position

██████████ presented the programme of their audit work highlighting the following opinions:

- that the Association is in a strong financial position and is able to pay debts as required;
- that the financial statements give a true and fair view of the Association's affairs;
- that the financial statements have been properly prepared in accordance with generally accepted accounting practice;
- that the financial statements have been properly prepared in accordance with legislation and regulations; and
- confirmed that the Association had kept proper books and records during this year.

██████████ concluded by thanking the Association's Finance staff for their assistance during the course of the audit and advised that the full accounts were available at the Association's offices for those who wished to see them.

4.0 Chairperson's Report

The Chairperson began on a personal note by advising Members that 2018/19 had been a good year and it had been a pleasure working with the Committee and the Chief Executive during his first year as Chairperson.

The Chairperson then went on to inform members that, whilst GHA was a housing association, it continues to provide wider support to the local community by engaging and participating in activities other than housing, often with other agencies and local partners. He went on to mention some of the GHA teams involved in providing both these activities as well as those teams involved in providing core business, namely:

- the Financial Inclusion team continues to provide comprehensive support to our tenants by helping them maximise their income,
- the Community Inclusion team continues to provide extensive advice and support to our tenants on wider social issues,

- the Housing Services team partners with external agencies to provide a safer neighbourhood for our tenants,
- the Property Services team continuously seek to provide value for money to the Association in relation to placing contracts to replace kitchens, bathrooms and windows.

The Chairperson concluded by thanking all Management Committee members, the Chief Executive and staff for their hard work, commitment and continued dedication to moving Govan forward. In addition, he thanked all of our shareholders for their continuing support.

At this point, the Chairperson passed the meeting over to the Chief Executive.


5.0 Annual Return of the Charter- (ARC) – Highlights 2018-19

The Chief Executive outlined the Association's performance in the year 1 April 2018 to 31 March 2019 by considering some of the main key indicators contained with the Annual Report on the Charter 2018-19 (ARC Association's namely:-

- Staffing
- Stock
- Repairs Performance and Satisfaction
- Gas Safety Compliance
- Scottish Housing Quality Standards
- Arrears
- Court actions
- Relet Times
- Tenancy sustainment
- Stage 3 Adaptations
- Complaints

6.0 Election of Management Committee Members

The Chief Executive advised Members that, under the Association's Rules, three Members were required to stand down, namely:

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The Chief Executive confirmed that this year we also had 3 new share holders, who have completed nomination forms confirming their willingness to stand and have been proposed to stand for election (as listed below).

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As a result, with 10 places vacant on the Management Committee and 3 persons standing for re-election, all 6 were automatically appointed to the Committee. The number of Committee Members now stands at 11 (as listed below).

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[Redacted list of names]

There are now currently 4 remaining places, which are available for co-options. The Chief Executive further advised to Members present that if they wished to be considered for a co-option to the Management Committee, they should intimate their interest to her after tonight's meeting or by contacting the Association's offices.

7.0 Appointment of Auditors

The Chief Executive advised Members that the Management Committee had recommended to reappointment as the Association's external auditors Alexander Sloan Chartered Accountants.

The Members approved the appointment.

8.0 Close of Meeting

The Chairperson concluded the meeting by thanking all those who had attended, advising that there would be a short interval for refreshments prior to the social events of the evening.

Signed: [Redacted signature]

Date: 25th September 2019