



**Minutes of the 49th Virtual Annual General Meeting held on Thursday 24
September 2020 at 4.00 p.m.**

PRESENT:

Mr G Maguire, Chair Govan Housing Association
Ms A Martin, Acting Vice Chair Govan Housing Association.



IN ATTENDANCE:

Ms F McTaggart, Chief Executive
Ms C Quinn, Director of Corporate Services -
Interim Secretary



The Chair welcomed everyone to the Association's 49th Virtual Annual General Meeting confirming that the meeting was quorate, which enabled the meeting to commence.

1.0 Apologies

The Chair advised that no apologies had been received for the meeting.

2.0 Adoption of Minutes of the 48th Annual General Meeting

The adoption of the Minutes of the 48th Annual General Meeting was proposed by [REDACTED] and seconded by [REDACTED] as a true reflection.

At this point, the Chairperson passed the meeting over to [REDACTED] of Alexander Sloan, the Association's External Auditors.

3.0 Presentation of the Annual Accounts for the year to 31 March 2020

██████████ from Alexander Sloan presented the annual accounts and the financial statements for the year ended 31 March 2020. ██████████ explained their role as external auditors is to robustly and thoroughly review the annual accounts and to give an opinion to members on whether the numbers and narrative in the accounts give a true and fair view of the business. ██████████ explained that it was ██████████ findings that this was the case and the Association's accounts were a clean, unqualified account of the financial position of the business.

██████████ then proceeded to present in detail the contents of the Financial Statements for the year ended 31 March 2020, drawing Members attention to the following key areas in turn:

- Statement of Comprehensive Income
- Statement of Financial Position - Balance Sheet
- Statement of Cash Flows
- Statement of Changes in Equity

██████████ presented the programme of their audit work highlighting the following opinions:

- that the Association is in a strong financial position and is able to pay debts as required;
- that the financial statements give a true and fair view of the Association's affairs;
- that the financial statements have been properly prepared in accordance with generally accepted accounting practice;
- that the financial statements have been properly prepared in accordance with legislation and regulations; and
- there were no matters to bring to the attention of Members and confirmed that the Association had kept proper books and records during this year.

██████████ thanked the Management Committee and the staff for their assistance during the course of the audit as it was a huge credit to the Association that audit had been carried out to such a high standard during to these difficult times.

██████████ concluded by advising Members that the full accounts were available at the Association's offices for those who wished to see them.

4.0 Chairperson's Report

The Chairperson advised that due to the current Scottish Government Guidance we had to move our Annual General Meeting online, confirming that this meeting was being undertaken in line with the appropriate rules and regulations.

The Chairperson provided Members with brief update of his 17 years work history in the Govan Area.

The Chairperson stated that it had been an honour over the last months to work with such a dedicated committee who give up their time freely to guide and govern this amazing organisation.

The Chairperson also took this opportunity to thank and recognise the dedication of the Staff Team during these difficult times as 2020 so far has been a trying and testing time for all of us. He stated that we seen a re-ignited community spirit evolve from the hardships COVID19 has presented.

The Chairperson advised that COVID19 has meant we have had to things differently, but supporting our tenants and fulfilling lives continued to be our top priority but it has not stopped the Association from carrying out the following achievements *namely:-*

- Sustainability of tenancies up 12% from last year
- Financial Inclusion Team accessing over £65,000 in financial gains for our tenants
- Window Contract underway and will be completed in 2022
- Tenant Repair Satisfaction is 93% increase of 14% on last year
- Over 5000 engagements within the Community Hub
- Over 200 daily meals to tenants and members of the Community during the pandemic.

The Chairperson concluded his speech by informing Members that next year marks the 50th Anniversary of the establishment of Govan Housing Association, and although he is confident that we will be able to mark such a momentous occasion, it may not be in the way we have planned. Although we have many challenges ahead he strongly believes that if we continue to work together then we can overcome the obstacles that Covid19 continues to present and we can continue in Moving Govan Forward into the next 50 years.

5.0 Annual Return of the Charter

The Chief Executive informed Members that the Association's Annual Return of the Charter (ARC) information along with all other returns have been provided to the Scottish Housing Regulator and that all procurement had been undertaken in line with the Association's Policy to ensure Best Value for Money to our tenants.

The Chief Executive confirmed that all Charitable and Financial returns have been submitted in line with the Association's Financial Regulations and Charitable status.

The Chief Executive advised that all the performance reported to the regulator on a monthly, yearly basis was provided within our Annual Report.

The Chief Executive concluded by stating that if anyone had any questions or queries in line with the above to email them to the Association where they will be responded to.

6.0 Election of Management Committee Members

The Chief Executive advised Members that, under the Association's Rules, three Members were required to stand down, namely:

- [REDACTED]
- [REDACTED]
- i [REDACTED]

The Chief Executive confirmed that this year we also had 3 new share holders, who have completed nomination forms confirming their willingness to stand and have been proposed to stand for election (as listed below).

- [REDACTED]
- i [REDACTED]

As a result, with 9 places vacant on the Management Committee and 3 persons standing for re-election, all 6 were automatically appointed to the Committee. The number of Committee Members now stands at 12 (as listed below).

- [REDACTED]
- i [REDACTED]

There are now currently 3 remaining places, which are available for co-options. The Chief Executive further advised that if any shareholders wish to be considered for a co-option to the Management Committee, they should contact her at the office.

7.0 Appointment of Auditors

The Chief Executive advised Members that the Management Committee had recommended to reappointment as the Association's external auditors Alexander Sloan Chartered Accountants.

The Members approved the appointment.

8.0 Close of Meeting

The Chairperson concluded the meeting by thanking all those who had attended the Association's first Virtual AGM.

Signe



Date: 26th September 2020