



Subject Access Request Form



Date Received:		*Reference No:
Full Signature of Receiving Officer:		
Name of Applicant:		
Any other Names (e.g. Maiden name)		
Address:		
What Information is Requested? Please be precise		
Declaration by Applicant		
<p>I, _____, hereby request the above information and confirm that I am entitled to receive then information in terms of the Access to Personal Files Housing (Scotland) Act 1992 and the Data Protection legislation (comprising the Data Protection Act 1998 (as amended) and the General Data Protection Regulation (EU) 2016/679.</p>		
Signature:		Date:
<p>I confirm that I have checked the above named person is who they say they are by checking:</p>		
Signature of Officer:		Date:

* This may be House/Tenancy Ref or Application Ref No.